



## Algoma District Elementary Teachers

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Kelly Holley, President                      Doug Coulter, Vice-President

### **ADETFO Executive Meeting Minutes - Wawa**

**October 1, 2014**

**9:00 am- 2:00 pm**

**Present:** Kelly Holley, Beth Reed, Sean Seccareccia, Christine Waugh, Amanda Naccarato, Wendy Todesco, Lee Ann Matteau, Lee Mason, Doug Coulter.

**Regrets:** Kari Buie, Ann Ciaschini.

Human Rights Statement: Read by Lee Mason

Chair- Wendy Todesco

Timer- Lee Mason

Spotter- Beth Reed

Secretary- Doug Coulter

Chair - Personal Point of Privilege- Chair requested that a get well card be issued to executive member Ann Ciaschini. VP to purchase and send card.

**Treasurer's Report-** June financial statement was reviewed. Request was made for Unit budgets to be sent to the office prior to the October 27<sup>th</sup> Stewards meeting in order to have them distributed to Stewards at the October 27<sup>th</sup> meeting.

Total Account Balances as of June 30<sup>th</sup> 2014- \$122,575.93

Budget Ad Hoc Committee:

**Motion 1:** The Executive review Unit rebates at the next Executive meeting.

**Mover:** Beth Reed      **Seconder:** Kelly Holley      Carried

Executive Ad Hoc Committee:

**Motion 2:** That three Executive members be appointed to the Technology Ad Hoc Committee with a study and report to the next Exec. Meeting. (Nov. 25 conference call - 4:30 pm)

**Mover:** Beth Reed      **Seconder:** Kelly Holley      Carried

**Motion 3:** That the Executive appoint Christine Waugh, Lee Mason and Amanda Naccarato to the Electronic Communications Committee.

**Mover:** Kelly Holley      **Seconder:** Doug Coulter      Carried

**Review of Executive Planning Sessions Outcomes** (May 2013 – Sudbury): Executive discussed and reviewed previous objectives and objectives/vision resulting from Algoma/Rainbow Executive retreat.

Executive reviewed and discussed shared goals including what is moving us forward and what is holding us back. Moving forward the plan will be to hold a retreat every second year.

Discussion Items:

- 1) **Committees** (Lee Mason, Sean Seccareccia) -Executive were given copies of Guidelines for Standing Committees and suggestions for

revision to review prior to the next Executive meeting. Committee policy will be discussed on the Nov. conference call.

**Motion 4:** Notice of motion that we will bringing forth changes to the committee structure according to “Committee Guidelines” hand-out, at next meeting.

**Mover:** Lee Mason      **Seconder:** Sean Seccareccia      Carried

2) **Executive Leave** (Kelly Holley)- Discussion of leave of an Executive member. (ie maternity leave, medical, personal, etc.) Currently we have no language in our policy or constitution. Executive discussion followed. Executive reviewed current language 6.1.7 in the constitution. The issue will be revisited at the next Executive meeting with the intention of creating new policy language.

3) **Employee Contract** (Kelly Holley, Doug Coulter) Executive reviewed and discussed the Office Manager contract.

**Motion 5:** Move that yearly professional development for the Office Manager be approved by the Executive and supported in the amount of \$500.00 and that a cost of living increase of 1.5% be applied for the 2014/15 year.

**Mover:** Kelly Holley      **Seconder:** Doug Coulter      Carried

**Amendment 1:** To remove the words “self directed” from the original amendment.

**Mover:** Lee Mason      **Seconder:** Sean Seccarrecia      Carried

Item 4: **Municipal/Trustee elections** (Kelly Holley, Doug Coulter)

Executive discussed upcoming elections (October 27<sup>th</sup>). It was decided that the Political Action Committee should meet to determine questions for Trustees and to prepare a message to candidates. A mailing will also go to members informing them of labour friendly candidates. Kelly and Doug will contact Political Action committee the first week of October to get a meeting scheduled ASAP.

**Budget Ad Hoc –Presentation of draft budget for 2014/15**

Executive reviewed, discussed and amended proposed budget for the upcoming year.

**Motion 6:** The Status of Women budget be increased to \$5000.00

**Mover:** Lee Ann Matteau    **Secunder:** Doug Coulter    Carried

**Motion 7:** The President and VP meetings be increased by \$ 500.00.

**Mover:** Sean Seccareccia    **Secunder :** Wendy Todesco    Carried

**Motion 8:** The FSL committee be increased by \$500.00

**Mover:** Sean Seccareccia    **Secunder:** Wendy Todesco    Carried

**Motion 9:** That the 2014-2015 budget be accepted as amended.

**Mover:** Sean Seccareccia    **Secunder:** Beth Reed                      Carried

**Motion to Adjourn:**

**Mover:** Lee Mason    **Secunder:** Doug Coulter    Carried

Meeting adjourned: 2:00 pm

