



ALGOMA DISTRICT ELEMENTARY TEACHERS

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Kelly Holley, President

Doug Coulter, Vice-president

MINUTES

ADETFO AGM – Quattro Hotel

May 28, 2016

Start – 2:15 p.m. ~ 43 ADETFO Members in attendance.

Nichole Mitchell read the Human Rights and FMNI statements.

Lee Mason ~ Parliamentarian remarks.

Kelly Holley ~ President's remarks.

Gary Wills ~ Slide show presentation.

Doug Coulter ~ Vice President's remarks.

Beth Reed, Treasurer, presented the Treasurers report.

Nathan Core, ETFO Executive member, Waterloo Region, OT Local President brought greetings.

Lee Mason ~ Released Officers formally announced for 2016-2018 two-year term: President, Kelly Holley, Vice-President, Doug Coulter and Treasurer, Beth Reed.

Amendments to the Local Constitution

These amendments were submitted to the Executive 30 days prior the Local Annual Meeting as per the Constitution. The Annual Meeting will take place on **Saturday, May 28, 2016 at the Quattro Hotel, Great Northern Road, SSM.**

ADETFO Proposed Constitutional Amendments for May 28, 2016 Annual Meeting

ARTICLE III - OBJECTS

Motion #1:

Change/Replace

The Objects of the Local shall be: **3.1 through 3.7**

Change:

- 3.1 To represent members of Algoma District Elementary Teachers' Local.
- 3.2 To secure through collective bargaining, the best possible terms and conditions of employment.
- 3.3 To advance the cause of education and the status of teachers in the local.

- 3.4 To promote a high standard of professional ethics and a high standard of professional competence.
- 3.5 To foster a climate of social justice and provide a leadership role in such areas as anti-poverty, non-violence and equity.
- 3.6 To promote and protect the interests of all members of the Local and the students in their care.
- 3.7 To co-operate with other organizations having the same or like objects.

Replace:

with the below Objects

The Objects of the Local shall be:

- 3.1 To protect the collective bargaining rights of all members.**
- 3.2 To defend publicly-funded public education.**
- 3.3 To serve the needs of the membership.**
- 3.4 To provide for the professional development of members.**
- 3.5 To promote social justice in the areas of peace, anti-poverty, on violence, and equity.**
- 3.6 To support international assistance and co-operation.**
- 3.7 To promote the care and protection of the environment.**
- 3.8 To actively engage members in the Federation.**
- 3.9 To promote and protect the health and safety of members.**
- 3.10 To co-operate with other organizations having the same or like objects**

Moved by: Nicole Mitchell

Seconded by: Sean Seccareccia

Carried

ARTICLE IV - MEMBERSHIP

4.1 Section 1 – Active Membership

Motion #2: Add

- 4.1 Active members shall be all regular members of the Federation (i.e.: not occasional teachers) within the jurisdiction of the Algoma District Elementary Teachers' Local.

Members who are on the Federation Discipline list are not eligible to participate in local elections, serve on committees or act in the role of School Steward.

Moved by: Kari Buie

Seconded by: Nicole Mitchell

Carried

4.2.2 Section 2 – Associate Membership

Motion #3: Add

- 4.2.1 Associate members of the Algoma District Elementary Teachers' Local are those members whose application has been approved by the Local and approved by the Federation Executive and who have paid the annual fee in accordance with the Federation Bylaws.
- 4.2.2 Eligibility for associate membership in the Algoma District Teachers' Local is as defined in article 4.2.3. of the Federation Constitution.

Members who are on the Federation Discipline list are not eligible to participate in

local elections, serve on committees or act in the role of School Steward.

Moved by: Kari Buie

Seconded by: Nicole Mitchell

Carried

ARTICLE VI - LOCAL ORGANIZATION

6.1.1 Section 1 – Local Executive

Motion #4: Reverse order of d) and e)

- (a) President.
- (b) 1 Vice-President.
- (c) Treasurer.
- (d) Secretary who is elected from within the Unit Representatives or released positions at the First Executive meeting.
- (e) 8 Unit Representatives, one elected from each of Central Algoma, Chapleau, Hornepayne, North Shore and Wawa and 3 elected from Sault Ste. Marie.

Reverse order d) and e).

- (a) President.
- (b) 1 Vice-President.
- (c) Treasurer.
- (d) 8 Unit Representatives, one elected from each of Central Algoma, Chapleau, Hornepayne, North Shore and Wawa and 3 elected from Sault Ste. Marie.**
- (e) Secretary who is elected from within the Unit Representatives or released positions at the First Executive meeting.**

Moved by: Doug Coulter

Seconded by: Allison Corbett

Carried

ARTICLE VI – LOCAL ORGANIZATION

6.1.4 Section 1 – Local Executive - Remove “in-school.”

Motion #5:

The President, Vice-President and Treasurer of the Local shall be elected by a district-wide in-school vote. The Unit Representatives shall be elected at the unit level.

The President, Vice-President and Treasurer of the Local shall be elected by a district-wide vote. The Unit Representatives shall be elected at the unit level.

Moved by: Kari Buie

Seconded by: Elaine Martel

Carried

6.2.2 Section 2 – Units

Add “as per 6.1.1 – switch order from e to d”

Motion #6

- 6.2.1 There shall be within the Local the following Units: Central Algoma, Chapleau, Hornepayne, Michipicoten, North Shore, Sault Ste. Marie.
- 6.2.2 The Unit shall elect Unit representatives as per Article 6. The Unit may have other positions and convenorships.

The unit shall correspond to the 1997 geographical boards of education.

Add:

- 6.2.1 There shall be within the Local the following Units: Central Algoma,

- 7.1.4 Hold additional Executive meetings at the call of the President.
- 7.1.5 Receive a financial report at each Executive meeting.
- 7.1.6 Forward to the Federation office each year the annual audited financial statement.
- 7.1.7 Forward to the Federation office each year the annual report of the Local.
- 7.1.8 Recommend committee membership to the general meeting.
- 7.1.9 Appoint and develop terms of reference for ad hoc committees.
- 7.1.10 Appoint at least 2 signing officers of the Local, the Treasurer plus the President or the Vice-President.
- 7.1.11 Appoint when necessary, a successor to complete any term of a Unit representative.
- 7.1.12 Recommend the appointment of the auditors to the Annual Meeting.
- 7.1.13 Develop investment policy.
- 7.1.14 An Executive Budget committee shall include 6 members of the ADETFO Executive including the President, Vice-President, Treasurer and one member from each of the three areas (East ~ North Shore and Central Algoma, Central ~ SSM, and North ~ Wawa, Chapleau and Hornepayne.
- 7.1.15 The JHSC Rep. will be appointed by the Executive. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

Change

- 7.1.1 Uphold the constitution, bylaws and policies of the Elementary Teachers' Federation of Ontario.
- 7.1.2 Execute the business of the Algoma District Elementary Teachers Local in accordance with the constitution and the decisions of general meetings of the Algoma District Elementary Teachers' Local.
- 7.1.3 Hold at least **5 regular Executive meetings**. The Local may wish to hold Executive meetings by electronic means.
- 7.1.4 Hold additional Executive meetings at the call of the President.
- 7.1.5 Receive a financial report at each Executive meeting.
- 7.1.6 Forward to the Federation office each year the annual audited financial statement.
- 7.1.7 Forward to the Federation office each year the annual report of the Local.
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7.1.15 The JHSC Rep. will be appointed by the Executive. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

Moved by: Kelly Holley

Seconded by: Kari Buie

Carried

ARTICLE VII - ORGANIZATIONAL DUTIES

7.1.10 Section 1 – Duties of the Executive

Motion #10: Change – The President, Vice-President and Treasurer shall be the signing officers of the Local.

- 7.1.1 Uphold the constitution, bylaws and policies of the Elementary Teachers' Federation of Ontario.
- 7.1.2 Execute the business of the Algoma District Elementary Teachers Local in accordance with the constitution and the decisions of general meetings of the Algoma District Elementary Teachers' Local.
- 7.1.3 Hold at least 3 regular Executive meetings. The Local may wish to hold Executive meetings by electronic means.
- 7.1.4 Hold additional Executive meetings at the call of the President.
- 7.1.5 Receive a financial report at each Executive meeting.
- 7.1.6 Forward to the Federation office each year the annual audited financial statement.
- 7.1.7 Forward to the Federation office each year the annual report of the Local.
- 7.1.8 Recommend committee membership to the general meeting.
- 7.1.9 Appoint and develop terms of reference for ad hoc committees.
- 7.1.10 Appoint at least 2 signing officers of the Local, the Treasurer plus the President or the Vice-President.
- 7.1.11 Appoint when necessary, a successor to complete any term of a Unit representative.
- 7.1.12 Recommend the appointment of the auditors to the Annual Meeting.
- 7.1.13 Develop investment policy.
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- 7.1.15 The JHSC Rep. will be appointed by the Executive. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

Change

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- 7.1.2 Execute the business of the Algoma District Elementary Teachers Local in accordance with the constitution and the decisions of general meetings of the Algoma District Elementary Teachers' Local.
- 7.1.3 Hold at least 3 regular Executive meetings. The Local may wish to hold

- 7.1.4 Executive meetings by electronic means. Hold additional Executive meetings at the call of the President.
- 7.1.5 Receive a financial report at each Executive meeting.
- 7.1.6 Forward to the Federation office each year the annual audited financial statement.
- 7.1.7 Forward to the Federation office each year the annual report of the Local.
- 7.1.8 Recommend committee membership to the general meeting.
- 7.1.9 Appoint and develop terms of reference for ad hoc committees.
- 7.1.10 The President, Vice-President and Treasurer shall be the signing officers of the Local**
- 7.1.11 Appoint when necessary, a successor to complete any term of a Unit representative.
- 7.1.12 Recommend the appointment of the auditors to the Annual Meeting.
- 7.1.13 Develop investment policy.
- 7.1.14 An Executive Budget committee shall include 6 members of the ADETFO Executive including the President, Vice-President, Treasurer and one member from each of the three areas (East ~ North Shore and Central Algoma, Central ~ SSM, and North ~ Wawa, Chapleau and Hornepayne).
- 7.1.15 The JHSC Rep. will be appointed by the Executive. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

Moved by: Doug Coulter

Seconded by: Sean Seccareccia

Carried

ARTICLE VII - ORGANIZATIONAL DUTIES

7.1.13 Section 1 – Duties of the Executive

Motion #11: Remove Develop investment policy.

- 7.1.1 Uphold the constitution, bylaws and policies of the Elementary Teachers' Federation of Ontario.
- 7.1.2 Execute the business of the Algoma District Elementary Teachers Local in accordance with the constitution and the decisions of general meetings of the Algoma District Elementary Teachers' Local.
- 7.1.3 Hold at least 3 regular Executive meetings. The Local may wish to hold Executive meetings by electronic means.
- 7.1.4 Hold additional Executive meetings at the call of the President.
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- 7.1.7 Forward to the Federation office each year the annual report of the Local.
- 7.1.8 Recommend committee membership to the general meeting.
- 7.1.9 Appoint and develop terms of reference for ad hoc committees.
- 7.1.10 Appoint at least 2 signing officers of the Local, the Treasurer plus the President or the Vice-President.
- 7.1.11 Appoint when necessary, a successor to complete any term of a Unit representative.
- 7.1.12 Recommend the appointment of the auditors to the Annual Meeting.

7.1.13 Develop investment policy.

7.1.14 An Executive Budget committee shall include 6 members of the ADETFO Executive including the President, Vice-President, Treasurer and one member from each of the three areas (East ~ North Shore and Central Algoma, Central ~ SSM, and North ~ Wawa, Chapleau and Hornepayne.

7.1.15 The JHSC Rep. will be appointed by the Executive. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

Moved by: Allison Corbett

Seconded by: Sean Seccareccia

Carried

ARTICLE VII - ORGANIZATIONAL DUTIES

7.1.15 Section 1 – Duties of the Executive

Add

Motion #12:

The JHSC Rep. will be appointed by the Executive. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

The JHSC Rep. will be appointed by the Executive for a 2 year-term. Candidates holding certification from the Workers' Health and Safety Centre will be given priority.

Moved by: Elaine Martel

Seconded by: Kari Buie

Carried

7.2.1 (h) Section 2 – Duties of the Officers

Add 7.1.2 (h) “Supervise/oversee duties of the Office Manager.”

Motion #13:

7.2.1 The duties of the President shall be:

- (a) To preside at all meetings of the Executive, Stewards, General Meetings and the Annual Meeting of the Local unless otherwise delegated.
- (b) To be the spokesperson for the Local.
- (c) To be the official representative of the Local and its members.
- (d) To be one of the signing officers.
- (e) To be an ex-officio member of all committees.
- (f) To attend the Representative Council.
- (g) To inform and advise members of the Local on issues concerning the Federation and education.
- (h) To delegate the day-to-day responsibilities of the Vice-President.

Moved by: Kari Buie

Seconded by: Doug Coulter

Carried

7.2.1 (h) Section 2 – Duties of the Officers

Add 7.1.2 (h) “Supervise/oversee duties of the Office Manager.”

Motion #14:

7.2.1 The duties of the President shall be:

- (a) To preside at all meetings of the Executive, Stewards, General Meetings and the Annual Meeting of the Local unless otherwise delegated.
- (b) To be the spokesperson for the Local.
- (c) To be the official representative of the Local and its members.
- (d) To be one of the signing officers.
- (e) To be an ex-officio member of all committees.
- (f) To attend the Representative Council.
- (g) To inform and advise members of the Local on issues concerning the Federation and education.
- (h) To delegate the day-to-day responsibilities of the Vice-President and to supervise/oversee the duties of the Office Manager.**

Moved by: Doug Coulter

Seconded by: Sean Seccareccia

Carried

7.2.3 Section 2 – Duties of the Officers

Motion #15:

Remove

The duties of the Vice-President shall be determined by the Executive.

Moved by: Nicole Mitchell

Seconded by: Allison Corbett

Carried

7.3.3 Section 3 – Duties of Committees

Motion #16:

Duties of the CBC Members

There shall be 5 voting members on the Collective Bargaining Committee. There will be one voting member from the East (North Shore Unit and Central Algoma), one voting member from the North (Hornepayne, Chapleau, Michipicoten Units), and one voting member from the Central (Sault Ste. Marie Unit), elected by the members in those areas. The President and Vice-President will also be voting members of the committee. The election will be administered by the Elections Committee.

Add - Members of the CBC shall:

- (a) Be responsible to represent fairly all teachers on whose behalf they negotiate.
- (b) To receive submissions from any delegation.
- (c) Develop and send out an all member survey.
- (d) Adhere to the Terms of Reference.

Add - Duties of the CBC Chair

The Chair Shall:

- (a) Preside at the meetings of the CBC/Negotiating Team.
- (b) Call meetings of the CBC based on the needs of the committee.
- (c) Be responsible for drawing up the agenda for the CBC meeting in consultation with the committee members.
- (d) Be responsible for the progress of the CBC in developing a preliminary survey.
- (e) Be responsible for the preparation for negotiations.

Add - Duties of the CBC Secretary:

The Secretary Shall:

- (a) Keep complete minutes of all meetings of the CBC/Negotiating Team.
- (b) Carry on all correspondence of the CBC as directed.
- (c) Send copies of the minutes to members of the CBC.

Moved by: Kelly Holley

Seconded by: Doug Coulter

Carried

ARTICLE IX – ELECTIONS

9.3.2 Section – Election Procedures

Motion#17:

The Election shall be by secret ballot.

The Election shall be by secret ballot. (Electronic or paper)

Moved by: Sean Seccareccia

Seconded by: Doug Coulter

Carried

Adam Peer, ETFO Staff Officer, Equity and Women's Services presented an interactive workshop on being an LGBTQ ally.

Meeting adjourned at 5:35

Door prizes and a social/dinner followed the meeting where Kelly Holley, ADETFO President and Doug Coulter, Vice-president gave recognition to Stewards, Executive members, Committees and Committee Chairs with a rose. Beth Reed, Chair and Shannon Charrette, Awards Committee presented Earl Breckenridge, Custodian at H.M. Robbins P.S., the ADETFO Support Staff Award for 2015-2016.